**Direct Support Professional Training (DSPT)**

**Far Northern RC Regional Advisory Meeting**

**North Bay RC Regional Advisory Meeting**

September 29th, 2021

**Minutes**

• Welcome, Introductions

• Purpose of DSPT Advisory Committee Meeting

* To ensure that the Challenge Testing and Training are sufficiently scheduled to meet the needs of eligible DSPs within the Service Hub’s regional center catchment area
* Address and resolve issues related to the DSPT within the DSPT Hub Service Area
* Provide Training and Testing aggregate results
  + Review of Minutes from Prior Meeting
* Minutes of 20-21 were reviewed and approved.
  + California Department of Developmental Services Report – Raymond Usac
* Training number are down slightly from comparable time frames but are coming back
* Retention rate is 67-68% which we would like to be higher. Pass rate overall is 97%
* Challenge Test – in person is scheduled in Riverside for October. Butte Hub will be looking at Challenge Testing when it is safe for our area.
* Student guides have been updated and will be used starting in October 2021. New Med Skill video is in progress to have 7 Rights
* Increasing Year 1 classes
* Not feasible to provide physical guides to students but there is a fillable download
  + California Department of Education Report – Jean Parker for Tara Neilson
* Most all DSPT classes are virtual but in person classes will be returning as an option.
* DSPT Procedure Manual has been reformatted and updated
* Recertification Conference was held virtually the first week of August for 3 days. Conference included workshops and Medication Skill Check recertification for all DSP trainers
  + San Bernardino County Office of Education Report – Vicki Baylus
* Testing results are available in DSPs portal as soon as trainer submits. Administrator can access DSPs results with a vendor account
* DSPT helpdesk can help with registration before the class closes
* DSPs need to make their own account and register themselves for trainings
  + Service Hub Report – Jean Parker
* Butte Hub from July 1st 2020 to Sept 2021:

Year 1 59

Year 2 31

Total 90

* Over all pass rate for Butte Hub is 97%
* Virtual trainings are going very well.
  + Regional Center Report
* Still an issue to find staff
* RCs both do find the online trainings are generally easier accommodate different schedules
* RC asked why is there a registration limit for Zoom classes which can make it difficult for a DSP to get into a class. While some Zoom trainings can have 50-100 participants because the DSP training has one or two skill check components it is not feasible to have that many students.
  + Provider Representative(s) Input
* A provider asked how DSP trainers are hired. Jean explained the Butte Hubs trainers are hired via resume and interview process.
* A provider had some issues with a trainer and has filed a complaint. This trainer was not from Butte Hub.
* Challenges can be internet and Wi-Fi problems. It was agreed this is an issue with virtual trainings.
* The question came up if Butte Hub could schedule training for a particular provider. All trainings scheduled are open to all DSPs. It was suggested that DSPs contact the help desk before a class is scheduled to open for registration and the help desk can give the DSP some pointers to get into the desired class.
  + - DSP Trainer input
* Butte Hub trainers pleased with virtual training and feel it is going well
* Sometimes a problem if the DSPs are at work during the training and are called away too much
* Some DSPs have little or no computer experience which can make training more challenging
* Internet/Wi-Fi issues arise periodically which can interrupt connection.
  + Next Meeting – September 28th, 2022 1 pm
  + Recap and Closure