

Butte County CTE Medical Assistant

Program Information Sheet for 2019-2020

Program Description

The Medical Assistant program prepares students for entry level employment in physicians' offices, clinics and other related health care facilities. Medical Assistants help physicians by performing tasks to assist in the treatment and examination of the patient. The Medical Assistant core curriculum includes: career orientation, medical terminology, body structure and function, law and ethics, emergency care, communications and interpersonal skills, community resources and job preparedness. The Medical Assistant clinical curriculum provides students with the technical knowledge required to work in the "back office." Program content includes medical/surgical asepsis, assisting with the physical examination, office surgery, electrocardiographs, administration of medications, basic laboratory skills, assisting with diagnostic and therapeutic procedures and specialized medical practice.

Program Objectives

This program prepares students with the necessary knowledge, skills and experience for entry-level employment as a medical assistant in a doctor's office, medical clinic or health service agency and to sit for the California Certified Medical Assistant (CCMA) exam. Note: This course is approved for federal financial aid.



This program may be for you if you:

- Enjoy helping people
- Like working with your hands
- Are eager to get your career started in less than a year

Application Process

Application acceptance window:	February 11 until May 3, 2019	Interviews by appointment on:	June 17-18, 2019
Orientation notification made by:	May 9, 2019	Acceptance notification made by:	June 20, 2019
Mandatory screening orientation and proficiency test by appointment:	May 29, 2019	Program Fee due by close of business:	August 5, 2019
Interview notification made by:	May 31, 2019	Application available online at:	CTE.bcoe.org



Location

Butte County CTE Main Campus
2491 Carmichael Drive, Suite 200, Chico, CA



Prerequisites

- High school diploma or equivalent
- At least 18 years of age
- Ability to read and write at a 10th grade level and perform math at an 8th grade level
- TB clearance – two tests required: 1st test prior to the first day of class, 2nd test assigned by the instructor after classes begin
- Hepatitis B immunization (verification of first immunization or completed series prior to first day of class)



Schedule

- September 19, 2019 – May 19, 2020
- Monday through Friday, 7:45 to 11:45 am (schedule may vary during community classroom/clinical training)



Estimated Cost

- Program Fee: **\$4,150** (includes registration, uniform, materials, CPR, 1st Aid, and supply kit)
- Variable Expenses: up to \$770 (TB clearance, Hepatitis B, Influenza immunizations, shoes, study materials and state exam)
- This course is approved for federal financial aid.

Contact us!

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